



GOVERNMENT OF WEST BENGAL  
Office of the Executive Engineer  
Electrical Division No.- 1, Housing Directorate  
New Secretariat Building, 1, K.S Roy Road  
Kolkata – 700 001, “B” Block, Room No 1, Ground Floor  
E mail – exeengelectricaldiv1@gmail.com



Memo No: - 1248

Date: - 25.07.2022

**NOTICE INVITING QUOTATION NO:- 25/Q of 2022-2023**

Sealed Quotation in prescribed form is hereby inviting from bonafide, reliable & resourceful firms/contractors having experience in executing the similar type of urgent & important nature of jobs as per attached schedule of items on the following terms and conditions in connection with work as mentioned below.

| NAME OF THE WORK                                                                                                                          | N.I.Q No.                  |
|-------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| Replacement & Renovation of EI work of Flat no 25 and 75 at Minto park RHE, Kolkata - Supply & Delivery of different Electrical Materials | NIQ No.- 25/Q of 2022-2023 |

- 1) Name of the work and due date of opening should be super scribed on the sealed cover of the quotation.
- 2) Stipulated period of work: - within 7(seven) days from the date of layout.
- 3) Specification and other allied papers may be seen from this office of the aforesaid Executive Engineer, on any working days between 10.30 A.M to 4.00 PM.
- 4) Intending Quotationer shall apply in writing for permission to participate in the tender and shall produce self-attested copy of valid PAN, GSTIN Registration certificate, latest Trade License, latest P.Tax challan, latest Income tax Acknowledgement, Deed of Partnership (for partnership firm), Power of Attorney (for partnership firm) and any other documents if required to the satisfaction of the Executive Engineer, Electrical Division No-1, Housing Directorate alongwith the permission letter.
5. The work schedule and necessary paper will be available from the office of the undersigned.
  - a) Last date and time limit of receipt of application : 01.08.2022 up to 01.00 P.M
  - b) Last date and time limit for issue of Tender paper : 01.08.2022 up to 02.00 P.M
  - c) Last date and time limit for dropping of Tender paper : 02.08.2022 up to 02.00 P.M
  - d) Date and time for opening of Tender paper : 02.08.2022 after 02.00 P.M

Sealed Quotation will be opened in the presence of intending Quotationer who wish to be present at the time of opening.

- 6) The Agency must procure the materials from the Manufacturer / OEM or from their authorized Sales channel so that the standard warranty/support of the Manufacturer/OEM becomes applicable to the products to be delivered and installed by them. Documents that authenticates such procurement from the Manufacturer/OEM or from their authorized sales channel and standard warranty/support should be sent from the e-mail of the Manufacturer/OEM / authorized sales channel to the e-mail of Engineer-in-Charge and hard copy of it to be submitted during execution of work /submission of bill. If any refurbished material is supplied and installed, penal action will be taken as per existing rules.

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033 – 22628500

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- 7) Rates should be quoted in figures as well as in words inclusive of all Taxes & duties, carriage etc..
- 8) No quotation with price variation clause will be entertained.
- 9) The Quotationers will have to show their original certificates /documents to this office at the time of application and the same will also have to be produced on demand.
- 10) The successful bidder has to execute a formal agreement with the undersigned in W.B.F. No. 2911 (ii) with deposition of earnest money @2% on quoted amount in form of Bank Draft from any Nationalized Bank in favour of “the Executive Engineer, Electrical Division No-I, Housing Directorate” after issuance of LOA (Letter of Acceptance).
- 11) Acceptance of the lowest or any other Quotation is not obligatory.
- 12) Necessary deduction of IT, Cess, GST etc. will be made from the bill as applicable as per existing Govt. rules.
- 13) The accepting authority reserves the right to reject any or all the tenders without assigning any reason thereto.
- 14) Canvassing in connection with tender/quotation is strictly prohibited and the tender submitted by the contractors where sort to canvassing will be liable rejection.
- 15) The bidder will have to furnish valid e-mail address, mobile no & mailing address for correspondence.
- 16) The bidders are requested to collect Notice Inviting Quotation & Specification of Work physically from the office of the undersigned and may drop quotations only after receipt of permission from the undersigned.

Sd/- D. Dasgupta

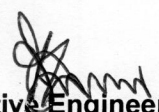
**Executive Engineer**  
**Electrical Division-I**  
**Housing Directorate**

Memo No :- 1248/1(8)

Date:- 25.07.2022

Copy forwarded for information & necessary action please to:-

- 1) The Chief Engineer, Housing Directorate
- 2) The Superintending Engineer (Electrical), Housing & Planning Works, PWD
- ✓ 3) The Special Secretary, Housing Department - She is requested to take necessary action to publish the NIT/NIQ to the Departmental Website.
- 4) The Executive Engineer, Electrical Division No.-II, Housing Directorate
- 5) The Assistant Engineer, Electrical Sub-Division-I, Electrical Sub-Division-II, Electrical Sub-Division-III, Housing Directorate.
- 6) The Divisional Account Officer, Electrical Division-I, Housing Directorate
- 7) The Divisional Estimator, Electrical Division-I, Housing Directorate
- 8) Notice Board of this Division Office

  
**Executive Engineer**  
**Electrical Division-I**  
**Housing Directorate**